

**Driver Authorization Pass – DOG/CAT**

Please Print Clearly

<b>Date:</b>	<b>Emp#:</b>	<b>Truck #:</b>	<b>Pet Type:</b>	<b>Weight:</b>
<b>Driver # 1</b>		<b>Driver #2</b>		

As a driver(s) on a Melton Truck Lines, Inc. company owned unit, I (we) understand that a deposit of \$750.00 is required to obtain a pass for my (our) pet to ride on the vehicle. I (we) agree to allow Melton Truck Lines to deduct thirty-seven dollars and fifty cents (\$37.50) per pay period from my (our) payroll until the deposit is paid in full. The deposit will be held until termination of the employment or termination of this pass. I (we) understand that the only type of animals that will be considered a pet and, therefore, allowed on the truck, will be a dog or cat weighing less than 90 pounds. It is also understood that, at no time, will more than one pet be on the truck.

I (we) agree to allow Melton Truck Lines, Inc. to inspect the unit assigned to me (us) at any time for damage caused by the pet. I (we) further agree that Melton Truck Lines can use all or portions of the deposit to repair or replace any part of the unit damaged by the pet on board. I also agree that Melton can use any or all of the deposit for transportation purposes if required at any time. Any money used from the deposit for repair must be replenished and will be withdrawn at a rate of thirty-seven dollars and fifty cents (\$37.50) per pay period until the \$750.00 deposit is met.

Upon termination of employment or termination of this pass, I (we) agree to be fully responsible for providing transportation for said pet.

Upon termination of employment or termination of this pass, a Melton representative will make an inspection of the unit and a determination of damages will be made. After damages are repaired, the balance of the \$750.00 (minus the cost of final damages) will be issued to me (us) on the final or next payroll/reimbursement check issued to me (us.).

**NOTE: We are happy to offer rider and pet pass privileges to our employees. Unfortunately, some of our customers (such as steel companies) do not permit passengers or pets on their grounds due to safety and insurance issues. If a customer refuses to allow a pet access to its facility, the driver is solely responsible for the welfare or care of said pet off the truck.**

**Please check your load information and contact your Driver Manager for questions and procedures for these issues.**

**Driver authorizes Melton to deduct the monthly Fuel Non-compliance Fee (currently \$150.00, subject to change) if 90-day MPG average falls below 5.75.**

A copy of this pass must be kept in the unit as long as the pet is on board. The pass must be available for inspection to any representative of Melton Truck Lines upon request and inspect the unit at any time.

Driver #1 Signature: \_\_\_\_\_ Driver #2 Signature: \_\_\_\_\_

<b>Date of Issue:</b>	<b>Melton Representative:</b>
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**\*\*To qualify for any reimbursement, all passes signed by a representative of Melton Truck Lines. Once signed all passes must be returned to the Safety Department\*\***

**Cancellation of pet pass:**

Inspection of vehicle performed on (date) \_\_\_\_\_ by: \_\_\_\_\_

Damages incurred?  Yes  No

Describe: \_\_\_\_\_

Cost to repair: \_\_\_\_\_ Accounting please deduct this amount from the driver's deposit and return the balance.